

Northern Illinois University College of Law Approved Pro Bono Service Recognition

Graduating students who have performed at least 60 hours of *Approved Pro Bono Service* will receive a notation upon their transcript indicating “successful completion of at least 60 hours of *Approved Pro Bono Service*” and a certificate of recognition.

Pro Bono Service is defined as work for the benefit of under-served populations and may include:

- Legal or law related work for public agencies;
- Legal or law related work for public interest or *pro bono* organizations; and,
- Legal or law related work for charitable or other nonprofit groups or corporations.

Pro Bono Service includes only voluntary work, uncompensated and for which academic credit is not received. Receipt of scholarships, stipends or other grants designated for the support of students performing voluntary services shall not be considered compensation.

Successful completion of *Approved Pro Bono Service* shall include:

- A. Prior approval of the proposed placement, including supervision to be received, and tasks to be performed.
- B. Compliance with record-keeping requirements as such may relate to attendance, hours worked, and timeliness of performance.
- C. Receipt of a satisfactory performance report from placement supervision.
- D. Academic good standing during the period of *pro bono* placement.
- E. Compliance with all rules and regulations of the College of Law and Professional Responsibility.

Students wishing to pursue *Approved Pro Bono Service* recognition must obtain prior approval of the service the students seek to perform by completing the attached form. Recognition of *Approved Pro Bono Service* will be given only for placement sites that have been pre-approved by this process.

If you have questions about this program, please contact Colleen Boraca, Director of Pro Bono Initiatives at cboraca@niu.edu.

**NORTHERN ILLINOIS UNIVERSITY COLLEGE OF LAW
PRO BONO SERVICE RECOGNITION**

Name: _____

E-mail address: _____

Anticipated date of graduation: _____

Site of Pro Bono Service: _____

Supervisor Name: _____

Address: _____

Phone: _____

E-Mail: _____

The College of Law defines approved Pro Bono Service as follows. Please indicate which definition best suits your placement.

I. Legal or law-related work for the benefit of:

_____ a) persons of limited means or underserved populations, or

_____ b) charitable, religious, civic, community, governmental and educational organizations in matters that are designed primarily to address the needs of persons of limited means or underserved populations, or

_____ c) individuals, groups or organizations, or governmental units and agencies seeking to secure or protect civil rights, civil liberties or public rights, or

_____ d) charitable, religious, civic, or community organizations in matters in furtherance of their organizational purposes, or

_____ e) educational organizations.

II. . Pro bono service includes only voluntary work which is uncompensated and for which academic credit is not received. Reimbursement of reasonable expenses or receipt of scholarships, stipends or other grants designated for the support of students performing voluntary services shall not be considered compensation.

Please describe the work you will perform (please submit in advance if you have a question whether your proposed work qualifies for certification)/performed:

Student Certification

I hereby certify that during the time period of _____,

I performed _____ hours of pro bono service at _____

under the supervision of _____.

Signature

Date

Supervisor Certification

I hereby certify that _____ satisfactorily performed _____ hours of pro bono service under my supervision.

Signature

Date

Approval for Pro Bono Service Recognition

_____ has satisfactorily fulfilled the requirements prescribed by the Faculty of Northern Illinois University College of Law for transcript notation and receipt of a certificate recognizing his/her performance of Pro Bono Service to under-served populations.

Colleen Boraca
Director of Pro Bono Initiatives

Date